

# **REGULAR MEETING OF BOROUGH COUNCIL**

## **AGENDA**

**June 9<sup>th</sup>, 2025**

\*There will be an executive session on June 9<sup>th</sup> at 5 p.m. for a matter of litigation\*

\*There will be a CDBG Public Hearing on June 9<sup>th</sup> at 5:30 p.m.\*

### **Call to Order - 6 p.m.**

Invocation: Mayor Angelo

Pledge of Allegiance: President Geise

Roll Call: Miss Doebler

### **Regular Business**

#### **Approval of Minutes**

- a. A motion to approve the minutes of May 12<sup>th</sup>, 2025.

A special letter of Commendation; Sgt. Jacob Summers South Williamsport Police Department.

**Visitors** (three-minute maximum time per subject per person on agenda items)

### **Reports**

#### **Fire Department**

Chief Trammell

- a. The SMART report is in the packet.
- b. The SWFD monthly response report is in the packet.

#### **EMA Coordinator**

Jason Young

#### **Zoning and Codes**

Victor Marquardt

- a. Rental Inspection, Zoning, and Codes Violations reports will be provided.

#### **Sewer Report**

- a. The report is in the packet.

**Planning Commission**

Bruce Smithgall – Chairman

**Shade Tree Commission**

Chris Tolomay

**Appeals Board****Old Business****New Business****Civil Service Commission****Safety**

Casey Lowmiller – Chairman

Cory Lehman – Vice Chairman

- a. UCR reports are provided in the packet.
- b. Informational items from the Public Safety Director.
- c. Informational items from acting Chief Devin Thompson.
- d. A motion to approve the MOU between South Williamsport Borough Police Department and South Williamsport Area School District; the MOU establishes procedures to be followed when certain incidents occur.
- e. A motion to approve Resolution 2025-R3 that authorizes the Civil Service Commission to conduct a noncompetitive exam under section 5.5 of Civil Service Commission Rules and Regulations to confer Civil Service upon Devin Thompson.
- f. A motion to recommend approval of a Memorandum of Understanding with Borough of South Williamsport and Devin Thompson.
- g. A motion to confer Civil Service upon Devin Thompson pursuant to the non-competitive exam certification, provided by the civil service commission.
- h. Swearing in of Chief Devin Thompson.

**Personnel**

Dave Geise – Chairman

Casey Lowmiller – Vice Chairman

**Public Works and Sewer**

Joe LaRue – Chairman

Larry Baker – Vice Chairman

- a. The report is in the packet.
- b. A motion to recommend awarding Change Order #1 to Dave Gutelius Excavating for Phase VI Paving for the paving of the parking lot at 545 E. Central Avenue; the money will come from Capital Outlay and the proposal amounts are as follows:

Item #1 – Base Repairs (approximately 1,190 sy)	\$39,865.00
Item #2 – Scratch & Overlay (5,197 sy)	\$62,364.00
Item #3 – Line Painting	\$1,500.00
<b>Total</b>	<b>\$103,729.00</b>

- c. A motion to recommend approval of Change Order #2 to Phase VI Paving Project to provide sanitary sewer and water service to four homes being built by Habitat for Humanity; the Borough's share will be \$7,335.00 and will be coming out of our Sewer Capital account.
- d. A motion to recommend approving a proposal from HRG for Grant Application assistance for Phase VII Paving Project (West 7<sup>th</sup> Avenue); the total cost is \$3,950.00 and will be paid from Liquid Fuels.

### **Community Engagement**

Dave Geise – Chairman

Larry Baker – Vice Chairman

- a. A motion to approve the Field Use Request for South Williamsport Youth Football and Cheer Association, they are using Pop Warner/Green Field Area, August through October.
- b. A motion to approve the Field Use Request for South Williamsport Education Foundation, they want to use soccer fields 1 & 2, on July 21<sup>st</sup> through 24<sup>th</sup>.

### **Finance and Administration**

Cory Lehman – Chairman

Joe LaRue – Vice Chairman

- a. A motion to approve the warrant list showing total expenses of \$641,644.46 for the period 05/14/25 - 06/10/25. General Fund \$295,334.96; Sewer Fund - \$212,840.13; MS4 - \$61,845.29; Fire Protection Fund - \$12,574.13; Liquid Fuels Fund - \$4,441.82; 2016 Bond Sinking Fund - \$54,608.13.
- b. There is a spreadsheet in the packet showing major bank account balances.

### **Vacancy Board**

### **Tax Collector**

Dottie White Mertz – Tax Collector/Tax Administrator

### **Mayor**

### **Borough Solicitor**

### **Borough Manager**

### **Correspondence**

**Comments from Public on Non-Agenda Items** (limit to 3 minutes per person per topic)

**Executive Session**